

Appendix 2

Discretionary Fees and Charges within Development & Renewal

Nature and policy of charging					Charge			
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 14/15 (£)	Proposed charge 15/16 (£)	% Change	Unit of charge
2.1 Planning								
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Collection	N	80.00	82.00	2.5%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Postage	N	84.80	87.00	2.6%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Collection	N	50.00	52.00	4.0%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Postage	N	54.80	56.00	2.2%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Collection	N	106.00	110.00	3.8%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Postage	N	113.50	117.00	3.1%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Collection	N	50.00	52.00	4.0%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Postage	N	57.50	60.00	4.3%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Collection	N	186.00	191.00	2.7%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Postage	N	193.51	200.00	3.4%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Collection	N	100.00	103.00	3.0%	Per Document
D&R	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Postage	N	107.50	111.00	3.3%	Per Document
D&R	Master Planning	Planning Briefs/ Masterplans Copy	Planning Brief/ Master Plan	N	30.75	32.00	4.1%	Per Document
D&R	Planning	Planning Site History Package	Summary of Planning applications, appeals, Conservation area and listed building status.	N	54.50	56.00	2.8%	Per Site (One Address)
D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	630.00	646.00	2.5%	First Meeting
D&R	Planning	Pre-application	Scale B Minor Scale Development Meeting	N	315.00	331.00	5.1%	Follow-Up/ Subsequent Meetings
D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	525.00	552.00	5.1%	Follow-Up/ Subsequent Meetings
D&R	Planning	Pre-application	Scale C Medium Scale Development Meeting	N	1,050.00	1,155.00	10.0%	First Meeting
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	2,100.00	2,310.00	10.0%	First Meeting
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	1,050.00	1,155.00	10.0%	Follow-Up/ Subsequent Meetings
D&R	Planning	Pre-application	Scale D Major Scale Development Meeting	N	790.00	870.00	10.1%	Community Forum Attendance
D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	3,150.00	3,465.00	10.0%	First Meeting

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D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	1,840.00	2,025.00	10.1%	Follow-Up/ Subsequent Meetings.
D&R	Planning	Pre-application	Scale E Large Scale Development Meeting	N	790.00	870.00	10.1%	Community Forum Attendance
D&R	Planning	Pre-application	Scale F Advice on Conditions and material / non material amendments	N	630.00	662.00	5.1%	All Scales
D&R	Planning	Documents & Information	Section 106 and other legal documents	N	27.00	28.00	3.7%	Per Agreement
2.2 Building Control								
D&R	Building Control	Demolition ~ Survey and issue of [section 81] Demolition Notice	The standard flat rate charge covers officer time and administrative costs associated with survey, consultation and issue of the notice	N	225.00	275.00	22.2%	Per Application
D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 06:00-09:00 & 17:00-21:00	N	60.00	60.00	0.0%	£60/Hr Covers Officer 2x Pay
D&R	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 21:00-06:00hrs and weekends	N	120.00	120.00	0.0%	£120/Hr Covers Officer 2x Pay And Cover For Toil
D&R	Building Control	Street Naming and Numbering	House or premises addition of a name or name change	N	225.00	400.00	77.8%	
D&R	Building Control	Street Naming and Numbering	Naming of Street	N	225.00	400.00	77.8%	
D&R	Building Control	Street Naming and Numbering	Renaming a pre-existing street (including realignment and extensions of/to an existing street name area)	N	225.00	400.00	77.8%	
D&R	Building Control	Street Naming and Numbering	New Developments Address creation or Regularisation of Addresses for pre-existing but unaddressed development	N	£150 - £800	£165 - £880	10.0%	Number of plots + 5 per plot over 100
D&R	Building Control	Street Naming and Numbering	3 rd party obtaining of copy of a single street naming and numbering order and/or definitive street naming and addressing plan	N	18.00	20.00	11.1%	
D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:1250	N	32.00	33.00	3.1%	
D&R	BC/LC/DC	Ordnance Survey Map Extracts	A4 Scale 1:2500	N	64.00	65.00	1.6%	
D&R	BC/LC/DC	Documents & Information	List of Current Applications	N	268.00	275.00	2.6%	Per Annum
D&R	BC/LC/DC	Drawings	A0 Sized	N	9.75	10.00	2.6%	Per Sheet
D&R	BC/LC/DC	Drawings	A1 - A3 Sized	N	7.50	8.00	6.7%	Per Sheet
D&R	BC/LC/DC	File Retrieval	Research for file retrieval	N	41.50	36.00	-13.3%	
D&R	BC/LC/DC	File Retrieval	Retrieval of 1 archive box from Storage.	N	25.00	20.00	-20.0%	
D&R	BC/LC/DC	File Retrieval	Express Retrieval of 1-6 archive boxes from Storage.	N	48.00	38.00	-20.8%	
D&R	BC/LC/DC	File Retrieval	Additional File Boxes £1 per box up to 20 boxes	N	0.00	1.00	N/A	
D&R	BC/LC/DC	Copies	A4 first page	N	1.90	1.95	2.6%	
D&R	BC/LC/DC	Copies	A4 each page thereafter	N	0.25	0.25	0.0%	
D&R	BC/LC/DC	Copies	A3 first page	N	5.25	5.40	2.9%	
D&R	BC/LC/DC	Copies	A3 each page thereafter	N	0.50	0.50	0.0%	
D&R	BC/LC/DC	Professional Advice and Services	Post Search/ Conveyance Related Enquiries	N	145.00	153.00	5.5%	Per Letter
D&R	BC/LC/DC	Professional Advice and Services	Follow-up Duty Service Correspondence	N	60.00	63.00	5.0%	Per Letter

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D&R	BC/LC/DC	Professional Advice and Services	Enquires requiring response by letter, non-binding.	N	42.00	45.00	7.1%	Per Letter
D&R	BC/LC/DC	Professional Advice and Services	Confirmation of Tree Preservation Order / Listed Building Status / Conservation Area	N	21.00	22.00	4.8%	Up to 5 sites/addresses
D&R	BC/LC/DC	Professional Advice and Services	Other charges for administrative work	N	43.00	45.00	4.7%	Per Hour
D&R	BC/LC/DC	Documents & Information	Copy Decision Notice/ Completion Certificate/ Building Regulation Approval Decision/ Rights of Light Notice	N	19.00	20.00	5.3%	Per Document
2.3 Land Charges								
D&R	Local Land Charges	Documents & Information	Copy Of Local Land Charges Search	N	22.50	25.00	11.1%	
D&R	Local Land Charges	Documents & Information	Copy of LLC 1	N	5.50	10.00	81.8%	
D&R	Local Land Charges	Official Search	Register only (Regular search or NLIS)	N	27.00	40.00	48.1%	
D&R	Local Land Charges	Official Search	CON29 (Regular search or NLIS)	N	140.00	160.00	14.3%	
D&R	Local Land Charges	Official Search	Total Full Search Fee (Regular search or NLIS)	N	167.00	200.00	19.8%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1	N	5.50	6.00	9.1%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on CON29	N	36.00	40.00	11.1%	
D&R	Local Land Charges	Enhanced Search Fee	Each additional parcel of land on LLC1 + CON29	N	41.50	46.00	10.8%	
D&R	Local Land Charges	Enhanced Search Fee	Part 2 enquiries	N	32.00	35.00	9.4%	
D&R	Local Land Charges	Enhanced Search Fee	Cancellation Fee	N	55.00	55.00	0.0%	
D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Full or Temporary)	N	100.00	150.00	50.0%	
D&R	Local Land Charges	Private Registration Fee	Rights of Light Notice (Definitive Certificate following registration of temporary certificate)	N	6.00	10.00	66.7%	